

**NEW YORK CITY CHARTER HIGH SCHOOL FOR ARCHITECTURE ENGINEERING
AND CONSTRUCTION INDUSTRIES
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

Date: Tuesday, April 7, 2020
Time: 6:00 pm
Location: Conducted Remotely

1. Welcome/ Role Call

Present were Carlo Schiattarella, Paul Comrie, Ricardo Cosme Ruiz, Derrick Spaulding, Alberto Villaman Andrew McLaughlin

CEO: Charles Gallo
Principal: Colin Healy
Counsel: Flora Edwards, Esq.
Guests: Josh Moreau Boost Ed
Sharmeeeka Gonzalez - PTO President AECI II
Ganole Walker - AECI I Student

1. Approval of the Minutes:

Moved by Derick Spaulding seconded by Alberto Villaman to approve the minutes of March 10, 2020. Approved .

2. Principal's Report

a. There are 451 students enrolled with 704 applications for 2020-21 with 583 applications for 125 seats for the coming year. Attendance for March, 2020 was 99.4%. Anticipated graduation rate is 95%.

b. SAT Results were reported as follows:

Year	Average Score
2017	862
2018	898
2019	872
2020	901

In house tutoring appears to have yielded good results.

c. Distance Learning Measures in response to the NYC Requirements in response to the Corona Virus Outbreak were reviewed as follows:

Distance Learning started on March 16, 2020.

Distribution of Equipment (ongoing) - a survey to determine technology needs was distributed. The school distributed needed laptops and hotspots. A teacher is assigned to staff the help desk to respond to technology issues

Safety - deep cleaning of the school took place. There is a security guard on site until 6pm to receive deliveries

Instructional Plan- Work and assignments are given out daily. On Wednesdays small group tutoring and extra help will be provided. Students will have a project and performance test every two weeks.

Parent Outreach - Communication with parents via on-line communication is on-going.

Moving Forward = June Regents was cancelled. If a student passes a class that would have ended in a Regents they will get Regents credit.

Moved by Ricardo Cosme Ruiz seconded Alberto Villaman to express its thanks to the Dr. Gallo, Mr. Healy and Board Members Zardoya and Spaulding for developing a comprehensive plan for distance learning during this crisis. Approved unanimously

- d. Plans for the April 1st Lottery and Upcoming Registration were discussed. Work continues on implementing a virtual registration process.

3. **Finance Committee**

The School applied for the Payroll Protection Loan during the crisis to help underwrite 2.5 months of payroll and if there are no lay-offs the repayment would be given.

Given the robust enrollment the budget is on target.

Next year's rate was cut by \$38 per pupil. The State has indicated that it will try to make up for the decrease in Title I funds. Depending on tax receipts, the state may implement rolling budget cuts throughout the next fiscal year.

In response to the uncertainty, the school will proceed conservatively and incorporate the cut into budget planning for the coming year until we are advised differently.

5. **Presentation by Ganole Walker**

Discussed an extension of the deadline for attendance sign-in from 12 noon to 2pm.. Following consideration of the students request and after discussion the Board asked for additional data in order to make an informed a decision.

6. **Executive Session**

Moved by Derick Spaulding seconded by Paul Comrie at 7:20 pm to go into Executive Session to discuss real estate and personnel. Approved unanimously

Moved by Andrew McLaughlin seconded by Paul Comrie at 7:50pm to return to the record. Approved unanimously

7. **Adjournment** - Moved by Derick Spaulding seconded by Ricardo Cosme Ruiz to adjourn at 8:00 pm. Approved unanimously.