

**NEW YORK CITY CHARTER HIGH SCHOOL FOR ARCHITECTURE ENGINEERING
AND CONSTRUCTION INDUSTRIES
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

Date: Tuesday, May 12, 2020
Time: 6:00 pm
Location: Conducted Remotely

1. Welcome/ Role Call

Present were Carlo Schiattarella, Paul Comrie, Ricardo Cosme Ruíz, Alberto Villaman Irma Zardoya, Patricia Martin, Andrew McLaughlin, Robert Burton

CEO: Derick Spaulding
Principal: Colin Healy
Counsel: Flora Edwards, Esq.
Guests: Josh Moreau Boost Ed
Sharmeeeka Gonzalez - PTO President AECI II
Charles Gallo - Principal AECI II
Antonio Sanchez - school aide AECI II

2. Approval of the Minutes of April 7:

Moved by Ricardo Cosme Ruiz seconded by Paul Comrie to approve the minutes of April 7, 2020. Approved Unanimously.

Moved by Andrew McLaughlin seconded by Patricia Martin to approve the minutes of April 28, 2020 . Approved Unanimously

2. Principal's Report

- a. There are 450 students enrolled with 704 applications for 2020-21. Attendance for April, 2020 was 94%. Anticipated graduation rate is 95%. Enrollment for September is projected to be completed by June.
- b. The Remote Learning Plan has been adjusted based on feedback from staff and families. The goal is to be firm on expectations but flexible on timing and deadlines. Each teacher now has routine live sessions with students that are optional for students. In order to “afford multiple opportunities for students at their comfort level.”
- c. The pass rate for the third quarter was 70%, which is lower than the 80% pass rate in the past. However, flexible deadlines have been created and we expect to see this number increasing daily. Report cards were mailed out with the notation that grades can still be improved for failing classes.

- d. Honor Roll recipients held a “virtual pizza party.” The School ordered pizza for them to their homes and joined each other and staff online.
- e. The school received its first Athletic Scholarship to NYIT to Allen Donker. The Board extends its sincere congratulations A Virtual Signing Day was held to celebrate this achievement.
- f. Town Halls were held with staff and students to give awards for Core Values and Honor Roll recipients and take questions about the rest of this year and beyond.
- g. For Teacher Appreciation Week students created “Thank You” collages to teachers, teacher profile essays were shared with staff, words of thanks were digitally sent to teachers, and admin sent a small gift to each teacher.
- h. Social Media is being consistently updated to support the pillars of Students, Staff, and Information
- i. Second Care Package were sent to families. The package included a mask, snacks, letter from the staff, and some stress toys. Thank you Collages from staff sent to families digitally.
- j. Graduation and Previously Planned Events include a Graduation Caravan in lieu of graduation which has been cancelled due to COVID-19. Other options for alternative suggestions for senior activities are being discussed.
- k. The issue of Senior Dues was discussed in light of the cancellation of events it was decided to refund the dues.

3. **Grants and Funding**

- a. Moved by Patricia Martin. Seconded by Robert Burton to accept the award of a \$50,000 Sparks Grant to underwrite developmental costs for the new building. Approved Unanimously.
- b. Moved by Irma Zardoya seconded by Andrew McLaughlin to participate with CEI in the Partnership for Innovation and Collaboration among Charter Schools for the submission of a Grand Application to the 2020 School Leadership Fund competition for leadership and professional development. The Chair is authorized to enter into a Memorandum of Understanding subject to counsel review. Approved unanimously

4. **Finance Committee**

- a. A meeting of the finance committee was held on Friday, May 8, 2020 to review the budget. The budget is on target

b. Purchase of drafting supplies

Whereas, drafting supplies are required in order to support the AECI curriculum, and
Whereas quotes were received from three vendors; and

Whereas Blick's was the low bidder

Be it hereby resolved that the Principal is authorized to purchase drafting supplies for
the coming school year from Blick's in an amount not to exceed \$36,252

Moved by Irma Zardoya seconded by Robert Burton. Approved unanimously

c. Purchase of and 70 CX Graphing Calculators and 3 docking stations

Whereas, graphing calculators are required in order to support the AECI curriculum,
and

Whereas quotes were received from three vendors; and

Whereas Eaieducation.com was the low bidder

Be it hereby resolved that the Principal is authorized to purchase 70 CX Graphing
Calculators and 3 docking stations for the coming school year from Eaieducation.com
in an amount not to exceed \$10,874

Moved by Alberto Villaman seconded by Ricardo Cosme Ruiz. Approved
unanimously

d.. Salaries - 2020-2021

Moved by Irma Zardoya and seconded by Paul Comrie to adopt the salary schedule
for 2020-2021 as presented. Unanimously approved

6. New Business

a. Resolution

Whereas Caren Goff a mother of a graduate of the school, faithfully served as a
member of the Board from 2015 to 2020 and,

Whereas, Caren Goff's untimely passing has been a tragic loss to the Board and the
entire school community, and

Whereas, the Board wishes to acknowledge the contribution of Caren Goff to the

School, it is hereby resolved that a Plaque be presented to Caren Goff's family in grateful recognition of her service to the Board.

Moved by Irma Zardoya seconded by Paul Comrie. Unanimously approved

7. Executive Session

Moved by Irma Zardoya seconded by Alberto Villaman at 7:40pm to go into Executive Session to discuss real estate and personnel. Approved unanimously

Moved by Alberto Villaman seconded by Robert Burton at 10 pm to return to the record
Approved unamously.

8. **Adjournment** - Moved by Irma Zardoya seconded by Ricardo Cosme Ruiz to adjourn at 8:00 pm. Approved unanimously.