

**NEW YORK CITY CHARTER HIGH SCHOOL FOR ARCHITECTURE ENGINEERING  
AND CONSTRUCTION INDUSTRIES  
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

Date: Tuesday, June 9, 2020  
Time: 6:00 pm  
Location: Conducted Remotely

**1. Welcome/ Role Call**

Present were Carlo Schiattarella, Paul Comrie, Ricardo Cosme Ruíz, Irma Zardoya, Patricia Martin, Robert Burton, Alberto Villaman

CEO: Derick Spaulding  
Principal: Colin Healy  
Counsel: Flora Edwards, Esq.  
Guests: Josh Moreau Boost Ed  
Shameeka Gonzalez - PTO President AECI II  
Charles Gallo - Principal AECI II  
Joseph Polisi - JAGS Consulting  
Richard Rose - RDR, PM

**2. Approval of the Minutes:**

Moved by Robert Burton seconded by Ricardo Cosme Ruiz to approve the minutes of May 12, 2020. Approved Unanimously.

**3. Principal's Report**

- a. There are 450 students enrolled with 704 applications for 2020-21. Attendance for May, 2020 was 94% 85 students have been registered and another 14 registrations are in progress which is ahead of where we were last year. Enrollment for September is projected to be completed by June.
- b. Remote Learning Plan will continue for the next 4 weeks in response to the COVID-19 restrictions.
- c. The pass rate for the final quarter is estimated to be 74% which is slightly lower than last year.
- c. On June 9, 2020 a day of reflection was held in response to national events.
- d. Plans for summer school are proceeding. It is anticipated that approximately 100 students will be enrolled.
- e. The Graduation Caravan will be delivering diplomas and taking photographs of the

graduates at their homes. On June 26 the School will host a Senior Celebration at which time scholarship winners will be announced.

5. **Finance Committee**

- a. 2020-21 Budget: Moved by Alberto Villaman seconded by Irma Zardoya to approve the budget for 2020-21. Approved unanimously.
- b. Audit Engagement Letter: Moved by Ricardo Cosme Ruiz and seconded by Patricia Martin to engage Mengel Metger Barr & Co. to perform the 2018-19 audit at a cost not to exceed \$20,700 plus a one time fee of \$1,000 for the implementation of ASU 2016-14 for a total of \$21,700. Approved unanimously.

- c. Purchase of laptops

Whereas, student laptops are required in order to support the AECI curriculum, and Whereas quotes were received from three vendors; and

Whereas B & H Photo was the low bidder

Be it hereby resolved that the Principal is authorized to purchase 500 laptops, licenses and maintenance agreements for the coming school year from CDW in an amount not to exceed \$232,420.00

Moved by Ricardo Cosme Ruiz seconded by Paul Comrie. Approved unanimously

- d. Moved by Patricia Martin seconded by Patricia Martin to authorize the purchase of 50 laptop computers from B & H Photo and Electronics Corp. At a cost not to exceed \$39,637. B& H was the second bidder. The increase in cost of \$500 is outweighed by the fact that the B&H model had double the storage capacity. Approved Unanimously

- d. Purchase of 475 cell phone pouches

Whereas, cell phone pouches are required in order to support the AECI curriculum, and

Whereas Yondr is a sole supplier by virtue of a patent on a cell phone pouch which has unique features which are of benefit to the students;

Be it hereby resolved that the Principal is authorized to purchase 475 cell phone pouches at a unit cost of \$22.00 each for the coming school year from Focally, LLC d/b/a Yondr in an amount not to exceed \$11,245.00

Moved by Irma Zardoya seconded by Paul Comrie. Approved unanimously

5. **Academic Affairs**

a. Richard Trauner

Moved by Irma Zardoya and seconded by Patricia Martin to authorize the chair to enter into an agreement with Richard Trauner to provide consulting services in special education at a cost not to exceed \$30,720. Approved unanimously.

b. Gary Bergman Consulting, Inc.

Moved by Irma Zardoya and seconded by Patricia Martin to authorize the chair to enter into an agreement with Gary Bergman Consulting to provide technical support for the Power School of systems required for network wide reports at a cost not to exceed \$9,600.00.

c. Tandra Birkett

Moved by Paul Comrie and seconded by Patricia Martin to authorize the chair to enter into an agreement with Tandra Birkett to provide coaching for developing teachers at a cost not to exceed \$70,600.00.

6. **Facilities Committee**

Presentation by Joseph Polisi - JAGS Consulting regarding Project Management as Owner's Representative.

Presentation by Richard Rose - RDR PM regarding Project Management as Owner's Representative.

7. **New Hire**

Moved by Patricia Martin seconded by Paul Comrie to hire Ashley Johnson as an Advisory Teacher. Approved unanimously

8. **Adjournment** - Moved by Robert Burton seconded by Patricia Martin to adjourn at 8:35 pm. Approved unanimously.