

**NEW YORK CITY CHARTER HIGH SCHOOL FOR ARCHITECTURE ENGINEERING
AND CONSTRUCTION INDUSTRIES
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

Date: Tuesday, March 12, 2019
Time: 6:000 pm
Location: 838 Brook Avenue, Bronx, New York 10451

1. Welcome/ Role Call

Present were Carlo Schiattarella, Irma Zardoya, Caren Goff, Ricardo Cosme Ruiz, Derrick Spaulding, Robert Burton, Paul Comrie, Andrew McLaughlin

Principal: Charles Gallo
Vice Principals: Colin Healy
BoostEd: Josh Moreau
Counsel: Flora Edwards, Esq.

2. Approval of the Minutes:

A. Moved by Derrick Spaulding seconded by Caren Goff to approve the minutes of February 12, 2019 as amended. Approved unanimously

3. Principal's Report

- a. There are 441 students enrolled with 467 applicants for the Fall, 2019 term
- b. Attendance for the year is was 93.5%. Attendance for February as 91.7% which is increased from last year.
- c. The Graduation Snapshot for the Class of 2019 was reviewed.
- d. Parent Teacher Conference is scheduled for March 15, 2019.
- e. Surveys were distributed to students, teachers and parents for the school snapshot.
- f. Open House is scheduled for March 16th.
- g. College Office worksshops were reviewed
- h. ACT and SAT day are scheduled for March 27nd and April 2nd.
- i. The Referral Bonus Proposal was discussed. Moved by Irma Zardoya and seconded by Ricardo Cosme Ruiz to approve an incentive program to encourage current employees to recommend teacher and counselor candidates as follows:
 - a. A staff member will receive a \$500 one-time bonus for each successful

candidate recommended as a teacher or counselor and who has successfully completed five (5) months of employment at AECI with a performance rating of “Satisfactory” or better.

- b. A staff member will also receive an additional \$500 one time bonus for each successful candidate recommended as a teacher or counselor and who has successfully completed ten (10) months of employment at AECI with a performance rating of “Satisfactory” or better.
- c. In order to be eligible for the bonus, the staff member must be employed by AECI at the time the bonus is to be awarded.

Approved unanimously.

4. Academic Committee

- a. The Academic Committee reviewed School Scholarship Report for the Fall Semester
- b. Reviewed the transition to Colin as the new Principal.
- c. Teacher retention for the coming year was discussed
- d. Strategies to enhance student academic support was discussed.

5. Finance Committee

- a. Extension of BoostEd Agreement for operation and financial services

Moved by Irma Zardoya and seconded by Robert Burton to authorize the chair to enter into an Agreement with BoostEd for extension of the existing contract to provide operation and financial support for the period July 1, 2019 through June 30, 2020 for a cost not to exceed \$128,750. Approved unanimously

- b. Submission of 990 Report

Following review of the 990 Report , it was moved by Robert Burton and seconded by Caren Goff to authorize the chair to sign the 990 Report for 2017-2018 for submission as required by law. Approved unanimously.

6. Executive Session

Moved by Irma Zardoya seconded by Ricardo Cosme Ruiz to go into executive session at 7:00 pm to discuss real estate and personnel matters. Approved unanimously.

7. Moved by Robert Burton seconded by Derrick Spaulding return to the record at 7:20 pm. Approved unanimously.
8. Moved by Robert Burton seconded by Derrick Spaulding to approve salary increases for for teachers, and counselors effective July 1, 2019 not to exceed an overall increase to the operating budget of 1.53%. Approved Unanimously.
- 8 . Adjournment - Moved by Ricardo Cosme Ruiz seconded by Robert Burton to adjourn at 7:30 pm. Approved unanimously.