

**NEW YORK CITY CHARTER HIGH SCHOOL FOR ARCHITECTURE ENGINEERING  
AND CONSTRUCTION INDUSTRIES  
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

Date: Tuesday, September 10, 2019  
Time: 6:00 pm  
Location: 838 Brook Avenue, Bronx, New York 10451

1. Welcome/ Role Call

Present were Carlo Schiattarella, Irma Zardoya, Paul Comrie, Robert Burton, Ricardo Cosme Ruiz, Caren Goff

CEO: Charles Gallo  
Principal: Colin Healy  
Guest: Eric Duran, Managing Director D A Davidson  
Guest: Charmaine Sanchez, Assistant Principal AECI II

2. Approval of the Minutes:

Moved by Robert Burton seconded by Paul Comrie to approve the minutes of August 6, 2019.  
Approved .

3. Principal's Report

- a. Nancy Dooley, the candidate for Assistant Principal was introduced and welcomed by the Board
- b. There are 457 students enrolled.
- b. There are 139 enrolled for the 9<sup>th</sup> grade class for the 2019-2020 year with 459 registered for the fall term.
- c. School Goals for the 2019-20 school year were reviewed.
- d. Class of 2020 projections were reviewed. Projected graduation rate is 91.84%.
- e. A profile of the returning teachers and staff was reviewed, 100% of teachers and counselors returned. Turnover is approximately per cent which is the lowest since inception of the school.
- f. Summer school results were reviewed,
- g. Curriculum review for each of the courses is on-going

4. Academic Committee

- a. Presentation to each of the Board members for each of the subject matter was discussed.
- b. A meeting was held with the Principal and Assistant Principal to identify school goals for the coming year including systems for evaluations based on national leader standards , intregation of the vocabulary initiative across the curriculumm, college readiness, introduction of binders for each core class, notebook planners to assist in providing structure and organization in preparation for college, improved note taking.

5. Finance Committee

- a. The budget is on target.
- b. Presentation by Eric J. Duran, Managing Director of Public Finance for D. A. Davidson regarding bond underwriting for construction of new facilities..

6.. Executive Session

Moved by Ricardo Cosme Ruiz seconded by Robert Burton at 7:35 pm to go into Executive Session to consider personnel and real estate matters. Approved unanimously

Moved by Irma Zardoya seconded by Robert Burton at 8:15pm to return to the record  
Approved unanimously.

7. New Hire

Moved by Irma Zardoya seconded by Caren Goff to hire Nancy Dooley as Assistant Principal for the 2019-2020 school year.

8. Adjournment - Moved by Robert Burton seconded by Irma Zardoya to adjourn at 8:30pm. Approved unanimously.