

**NEW YORK CITY CHARTER HIGH SCHOOL FOR ARCHITECTURE ENGINEERING
AND CONSTRUCTION INDUSTRIES**

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

Date: Tuesday, March 13, 2018
Time: 6:15 pm
Location: 838 Brook Avenue, Bronx, New York 10451

1. Welcome/ Role Call

Present were Robert Burton, Alberto Villaman, Andrew McLaughlin, Paul Comrie, Ricardo Cosme. Carlo Schiattarella, Caren Goff. Robert Burton called the meeting to order pending arrival of the Chair at 6:45 pm.

Principal:	Charles Gallo
Vice Principal:	Colin Healy
BoostEd	Joshua Moreau
Counsel:	Flora Edwards Esq.
Guest:	Elena Rovalino, Lead-on

2. Minutes February 13, 2018

Moved by Ricardo Cosme seconded by Caren Goff to approve the minutes of February 13, 2018. Approved unanimously

3. Principal's Report

- a. There are 413 students registered for the fall term budget projections. There are 714 applications for September, 2018. There were 610 applicants for 125 9th grade seats and 475 students on the wait list.
- b. Attendance for February was 91.9% and the aggregate for the year is 93.3%.
- c. The SAT examination is scheduled for March 21, 2018.
- d. The Graduate Snapshot for the class of 2018 was distributed. The graduation rate is projected to be 90%.
- e. Home visits for students who have excessive absences or are in danger of not graduating are scheduled for Fridays throughout the remainder of the term.
- f. The Lottery drawing will take place on March 26, 2018.
- g. A representative of DOE is scheduled to visit the school on April 12, 2018 as part of the Annual Comprehensive Review process.

4. Academic Committee

- a. The Academic Committee met and discussed professional development including the next round of formal observations which are scheduled for the last two weeks of March.
- b. AECI sent 2 social studies teachers to the NYS Council for Social Studies Teachers on March 8 and 9.
- c. The presentation of College Counselor to the Board was discussed,.

5. Finance Committee

- a. The Committee reported on spending for the year. Updates as necessary were made to the budget for the current year.
- b. A three year budget projection is in process with a facility / affordability analysis
- c. General updates to the procedural manual are in progress. It is anticipated that the updated manual will be distributed to the Board for review at either the May or June meeting.

6. Facilities

- a. The school has been contacted by the Archdiocese to make arrangements for repair of roof within the next month.
- b. The broken pipe leak on the pipe has been repaired.
- c. Quotes for replacement of 19/20 classroom doors will be presented at the next meeting.
- d. As directed at the February meeting, Counsel notified the Landlord of its intention to extend the terms of the lease to July, 2020.

7. Moved by Paul Comrie seconded by Ricardo Cosme to adjourn at 9:30 pm.