

NEW YORK CITY CHARTER HIGH SCHOOL  
FOR ARCHITECTURE ENGINEERING AND  
CONSTRUCTION INDUSTRIES

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

Date: Tuesday, October 10, 2017  
Time: 6:00 pm  
Location: 838 Brook Avenue, Bronx, New York 10454

1. Welcome/ Role Call

Present were Carlo Schiattarella, Irma Zardoya , Robert Burton, Derick Spaulding, Paul Comrie, Caren Goff

Counsel:	Flora Edwards Esq.
Principal:	Charles Gallo
Vice Principal:	Colin Healy
Dean of Students	Nestor Payne
BoostEd:	Joshua Moreau
Vargas & Rivera, LLP	Luis Rivera
Little Bird	James Stovall
Arthur J. Gallagher & Co.	Rusty Godfrey
New Era Benefits	Louis DeLuca
Signature Bank	Ross Brenner

2. Presentation by Rusty Godfrre regarding Arthur J. Gallagher & Co. regarding Charter First Insurance Services

3. Presentation by James Stovall regarding Health Insurance 2018 Rates will be available in a the coming weeks, A conference call to review the policy changes Little Bird will make a presentation .

4. Presentation by New Era Benefits by Louis DeLuca regarding Health Insurance

5. Finance Committee

Moved by Paul Comrie seconded by Caren Goff to accept the report of the independent auditors for the academic year 2016-2017. Approved unanimously.

6. Presentation by Signature Bank regarding banking services

7. Principal's Report

- a. There are 427 students registered for the fall terms with 475 students on the wait which exceeds budget projections.
- b. Attendance for September is 94.8% which is close to the target of 95%
- c. PSAT exam is scheduled for Wednesday, October 11, 2017
- d. Saturday Academy begins on October 21, 2017 from 9:00 am - 1:00pm
- e. After school tutoring began on October 6, 2017
- f. SUPA classes include Sports Management & English
- g. AECI applied for technology grant with T-Mobile for student devices

8. Facilities Committee

- a. The lease with St. Peters & St. Pauls has been fully executed for a lease which extends from July 1, 2017 through June 30, 2019 with an option to renew for an additional year, from July 1, 2019 through June 30, 2020.
- b. All offices and newly acquired rooms have been completed and are ready for occupancy.
- c. The gym are is being painted this month
- d. All floors in hallways have been polished and waxed.
- e. Main office renovations have been completed.
- f. Estimates are being solicited for a new phone system
- g. All outside areas have been power washed
- h. Exterminating services have been retained,

9. Board Retreat -The Board Retreat is scheduled for November 19, 2017 at a location to be determined.

10. Adjournment

Moved by Robert Burton seconded by Caren Goff to adjourn at 9:05 pm.