

**NEW YORK CITY CHARTER HIGH SCHOOL FOR ARCHITECTURE
ENGINEERING AND CONSTRUCTION INDUSTRIES
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

Date: Tuesday, January 8, 2019
Time: 6:000 pm
Location: 838 Brook Avenue, Bronx, New York 10451

1. Welcome/ Role Call

Present were: Carlo Schiattarella, Paul Comrie, Robert Burton, Ricardo Cosme Ruiz, Derick Spaulding, Irma Zardoya and Caren Goff. Andrew McClaughlin joined via teleconference.

Principal:	Charles Gallo
Vice Principals:	Colin Healy; James Barron
Operations:	Hector Rodriguez
BoostEd	Josh Moreau

2. Approval of the Minutes:

The following changes to the draft minutes were made:

- Change Elena's name to Rovalino instead of Rosario;
- page 2 #9 delete bonus figures and just acknowledge that bonuses were awarded

Moved by Robert Burton and seconded by Ricardo Cosme Ruiz to approve the minutes of December 11, 2018. Approved unanimously

3. Principal's Report

- a. There are 441 students currently enrolled with 282 students on the wait list
- b. Attendance for December is 93%
- c. Saturday Academy in session for English, Living Environment and Regents prep.
- d. SAT prep classes in session on Thursdays from 2:30-4:30 and another section from 3:30-5:30. There will be 2 Saturday classes for SAT practice examinations.
- e. Regents exams begin January 22 through January 25
- f. College acceptance notifications continue to come in for undergraduate

admissions. Conversation took place about developing a database of graduates who enrolled in college and track them every year to eventually determine college completion. Board recommended that the school begin this process and assess whether additional personnel/resources are needed.

g. National Honor Society Induction ceremony held on December 12 for new eligible members. Parents were excited and grateful.

h. FASFA current completion rate highest in 4 years! 76%

i. This year 63 out of 101 students have been accepted to at least 1 college (62%)

j. Monthly Grant Report from RJM Associates

4. Facilities Committee

- a. Water fountains ordered and delivery and installation pending next week
- b. Seeking lease extension for June 30, 2021.

5. Finance Committee

- a. Holding budget at 415 registered students and predict a surplus at the end of the year.

6. Academic Committee

We are currently engaged in our charter renewal. We have met many of our targets but have not met the % of ELL students in our school compared to the District 7 ELL student percentage. We need to make sure that we give priority to ELL students during our next lottery selection so that 20% of our incoming freshman class are ELL students.

Resolution: To retain Cohen Schneider Law, P.C. to serve as legal counsel for the merger of AECI and AECI II post renewal approval not to exceed \$25,000. Moved by Caren Goff, second by Paul Comrie. Approved unanimously.

7.. Moved by Derick Spaulding seconded by Ricardo Cosme Ruiz to go into executive session at 7:30 pm to discuss real estate and personnel matters. Unanimously approved.

8. Moved by Paul Comrie seconded by Ricardo Cosme Ruiz to return to the record at 8:35 pm. Unanimously approved.

9. Personnel

- a. **Resolution to:** Whereas Dr. Charles Gallo, current principal of AECI has demonstrated

effective leadership and performance we hereby appoint him as Chief Education Officer for AECI and AECI II effective February 1, 2019.

Moved by Caren Goff seconded by Richard Burton and unanimously approved.

- b. **Resolution:** Whereas Colin Healey, current assistant principal of AECI has demonstrated effective leadership and performance we hereby appoint him as Principal of AECI effective February 1, 2019. Moved by Paul Comrie and seconded by Caren Goff and approved unanimously.
9. Adjournment - Moved by Derick Spaulding seconded by Ricardo Cosme Ruiz to adjourn at 8:45 pm. Unanimously approved.