

**NEW YORK CITY CHARTER HIGH SCHOOL FOR ARCHITECTURE ENGINEERING
AND CONSTRUCTION INDUSTRIES**

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

Date: Tuesday, February 13, 2018
Time: 6:15 pm
Location: 838 Brook Avenue, Bronx, New York 10451

1. Welcome/ Role Call

Present were Robert Burton, Alberto Villaman, Andrew McLaughlin, Paul Comrie, Ricardo Cosme. Derrick Spaulding, Carlo Schiattarella (6:45 pm). Robert Burton called the meeting to order pending arrival of the Chair at 6:30pm.

Principal:	Charles Gallo
Vice Principal:	Colin Healy
BoostEd	Joshua Moreau
Counsel:	Flora Edwards Esq.
Guest:	Elena Rovalino, Lead-on

2. Minutes January 9, 2018

Moved by Andrew McLaughlin seconded by Alberto Villaman to approve the minutes of January 9, 2018 as corrected. Approved unanimously

3. Principal's Report

- a. There are 413 students registered for the fall term budget projections. There are 614 applications for September, 2018. There were 592 applicants for 125 9th grade seats and 475 students on the wait list.
- b. Attendance for January is 92.9% and the aggregate for the year is 94.1%.
- c. The Regents Report for January, 2018 was distributed. It was noted that the students taking the January Regents were repeaters.
- d. Open House was held on February 1 2018 with 75 parents in attendance.

4. Academic Committee

- a. The Academic Committee met and discussed professional development. Q-TEL (Quality Teachers for English Language Learners) and Columbia University both conducted professional development sessions for teachers. Teachers were matched to those sessions most needed. Focus will continue on matching teacher/student needs to topics.

b. CPET offers a 6 weeks internship for students in design with a \$1,000 stipend for Summer, 2018.

c. Presentation by Lead-on

Team meetings led by Colin Healy are focused on instruction with positive outcomes

There has been positive movement on teaching and quality education and promoting academic rigor

The school environment focuses on core values stressing perseverance, achievement, respect and integrity. Awards are being given to students and staff for representing each of the categories.

Every Student Succeed Act (ESSA) were discussed. The new accountability requirements with MIPs (Measure Interim Progress). Specific standards have not yet been released. Plans are under way to address the new accountability standards.

5. Finance Committee

The financial report was distributed to the Committee members. Funds have been transferred to the new accounts. A first draft of the 2018 budget should be ready for the April board meeting.

6. Facilities

a. The roof leak is still not repaired. Counsel will follow-up with the Landlord

b. The broken pipe leak on the pipe is being repaired.

c. The need to identify new space was discussed.

Moved by Andrew McLaughlin and seconded by Robert Burton to direct Counsel to notify the Landlord of its intention to exercise its option to extend the term of the lease to July, 2020.

7. New Business

a. Moved by Alberto Villaman seconded by Robert Burton to amend the Employee Handbook to include the revisions to the sexual harassment policy. Unanimously approved.

b. SAT Preparation Classes

Three quotes were solicited and received. The low bidder was Laurie Carey consulting

Moved Andrew McLaughlin and seconded by Robert Burton to Robert authorize the principal to enter into a contract with Laurie Carey Consulting for diagnostics and test preparation for the ACT and SAT exam at a cost not to exceed \$16,979.20. Approved unanimously .

- c. The draft plan for AECI II - School for Computer Engineering & Innovation was reviewed.

8. Executive Session

Moved by Robert Burton seconded by Ricardo Cosme at 8:20 pm to go into Executive Session to discuss personnel. Approved unanimously.

- 9.I Moved by at Robert Burton at 8:45 pm. Seconded by Ricardo Cosme to return to the record. Approved unanimously.

- 10. Moved by Paul Comrie and seconded by Andrew McLaughlin to hire the following:

Ariana Nicole Duell to teach Special Education
Kimberly Whyte to teach Science
David Sepulveda as a school aide (part-time)
Lilian Scanga as a Spanish Coach on a per diem basis

Approved unanimously.

- 10. Moved by Paul Comrie seconded by Robert Burton to adjourn at 9:50 pm.