

**NEW YORK CITY CHARTER HIGH SCHOOL FOR ARCHITECTURE ENGINEERING
AND CONSTRUCTION INDUSTRIES
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

Date: Tuesday, October 9, 2018
Time: 6:000 pm
Location: 838 Brook Avenue, Bronx, New York 10451

1. Welcome/ Role Call

Present were Carlo Schiattarella, Paul Comrie, Ricardo Cosme, Alberto Villaman, Andrew McLaughlin, Irma Zardoya, Caren Goff, Robert Burton

Principal: Charles Gallo
Vice Principal: Colin Healy
Counsel: Flora Edwards Esq.

2. Approval of the Minutes:

A. Moved by Robert Burton seconded by Paul Comrie to approve the minutes of September 18, 2018 as corrected. Approved unanimously

3. Principal's Report

- a. There are 446 students registered for the fall term with 160 students on the wait list
- b. Attendance for October is 95.9%
- c. PSAT exam is scheduled for October 10, 2018, 204 students are scheduled to take the exam.
- d. Preliminary DOE school data snapshot not yet released
- e. After school tutoring began October 3,2018
- d. AP Classes include AP Calculus
- e. Personal Finance Course is being offered with dual credit with MCNY (Metropolitan College)
- f. SUPA classes include Sports Management & College Writing 105.

4. Facilities Committee

All offices and classrooms are being utilized
The back staircase painting is completed
Estimates to replace the existing phone system are being solicited

Side stairway roof plastered been plastered and painted by AECI
Completion of electrical work by the Archdiocese is pending.
AECI to fund 50% of the cost for installation of the fire warning system in the boiler room
at a cost not to exceed \$1,100 (total cost \$2,200)

5. Finance Committee

The Finance Committee meet on October 8, 2018 to review the 2017-18 audits.

Moved by Robert Burton, seconded by Caren Goff to accept the Auditor's Report for 2017-18
which was presented to the Finance Committee. Approved unanimously

6. Academic Committee

a. The Academic meet on October 9, 2018 the upcoming renewal visit scheduled for
November 6 and 7, 2018 was discussed.

b. Plans for the development of AECI II was discussed with plans to engage a Principal
for the School by January 2019 was discussed.

c. As soon as the City wide snap shot is distributed, AECI progress and goals can be
measured

7. Moved by Paul Comrie seconded by Ricardo Cosme to go into executive session at
6:50 pm to discuss real estate and personnel matters. Unanimously approved.

8. Moved by Paul Comrie seconded by Albertyo Villaman to return to the record at 7:45pm.
Unanimously approved.

9. Moved by Ricardo Cosme and seconded by Paul Comrie to hire the following
teachers and support personnel for the 2018 -19 school year:

Olga Varnaskaya	-	ESL
Joseph M. Nuessi	-	School Aide
Charles Kodua-Nyamekye	-	Security Guard

Approved Unanimously.

10. Moved by Paul Comrie and seconded by Robert Burton to engage the services of Flora
Edwards, Esq. as Board Counsel for the 2018-19 school year at a cost not to exceed \$20,000.
Approved unanimously.

11. Adjournment - Moved by Ricaro Cosme seconded by Caren Goffe to adjourn at 8pm.
Unanimously approved.