

NEW YORK CITY CHARTER HIGH SCHOOL
FOR ARCHITECTURE ENGINEERING AND
CONSTRUCTION INDUSTRIES

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

Date: Tuesday, March 28, 2017
Time: 6:00 pm
Location: 838 Brook Avenue, Bronx, New York 10454

1. Welcome/ Role Call

Present were Carlo Schiattarella, Andrew McLaughlin, Paul Comrie, Robert Burton, Caren Goff

Counsel: Flora Edwards Esq.
Principal: Charles Gallo
Ass't. Principal: Colin Healy
Director Operations: Hector Rodriguez

2. Approval of Minutes of February 21, 2017.

Moved by Robert Burton, seconded by Caren Goff to approve the minutes of February 21, 2017. Approved unanimously.

3. Principal's Report

- a. Student Progress Reports were distributed March 13, 2017
- b. Parent Teacher Conferences were held on March 16 and 17, 2017 with 125 parents in attendance over the two nights.
- c. Enrollment is at 418 which is within projections
- d. Attendance for February, 2017 was 94.3% against a goal of 95%.
- e. Dashboard was distributed reflecting student progress.
- f. The Waiting List for the Upcoming Lottery is at 407. As of March 10, 2017, there are 750 applicants for the 2017-2018 year. The lottery is scheduled for April 1, 2017.
- g. SAT Prep classes are in progress with a approximately 60 juniors in attendance.

- h. The Sibne software was tested. Sibne records teacher classroom performance which teachers can then review
- h. NYCDOE School Survey is open with approximately 93% of students and 83% of staff responding. Parents are being contacted and encouraged to participate in the survey.

4. Facilities

Whereas the erection of a temporary partition in Room 304 to provide additional space on the third floor is required to maximize the performance of the college office; and

Whereas, three quotes for the performance of the work were solicited and received and

Whereas, In&Out Construction, LLC was the low bidder,

Therefore, the issuance of a contract to In & Out Construction, LLC, for the performance of the work in an amount not to exceed \$24,800 is authorized, subject to approval of counsel,

Moved by Andrew McLaughlin seconded by Robert Burton. Approved unanimously.

5. Consulting Agreement with - Robert J. Miller & Associates

Moved Robert Burton and seconded by Andrew McLaughlin to authorize with the issuance of a consulting contract to Robert Miller & Associates for grant consultation services for the period April 1, 2017 through June 30, 2017 in an amount not to exceed \$7,900.00 subject to review by counsel. Approved unanimously.

- 6. Moved at 8:10 pm by Robert Burton and seconded by Andrew McLaughlin to go into Executive Session to discuss real estate. Approved unanimously
- 7. Moved at at 8:50 pm by Paul Comrie and seconded by Caren Goff to return to the record. Approved unanimously.

8. Adjournment.

Moved by Andrew McLaughlin seconded by Paul Comrie to adjourn at 9 pm.