

**CHARTER HIGH SCHOOL FOR ARCHITECTURE
ENGINEERING AND CONSTRUCTION INDUSTRIES**

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

Date: Tuesday, December 8th, 2015
Time: 6:00 pm
Location 383 Brook Avenue , Bronx, NY 10454

MINUTES

1. Welcome/Role Call

Present were Carlo Schiattarella, Paul Comrie, Robert Burton, Andrew McLaughlin, and Caren Goff

Counsel: Not present
Principal: Charles Gallo
Victory: Yulys Linguanti

2. Approval of Minutes

Moved by Robert Burton and seconded by Andrew McLaughlin to approve the minutes of November, 10th 2015 as amended. Approved unanimously.

3. Principal's Report

- a. Enrollment - 410 students. There are 89 students on the wait list which is well within budget expectation. There are 19 applications already for next September.
- b. Attendance for November is 91.9%.
- c. Regents exam to start in January.
- d. Saturday Academy has good attendance ranging from 70 to 90 students.
- e. New book room completed.
- f. Literacy initiative has begun, including 3 novels for each grade level over 125 books.
- g. City College Partnership to include a job shadowing component for architecture drafting.

- h. Kaplan SAT Prep Classes for spring semester will be 6 weeks, 30 hour course, after school for Juniors.
- i. Building Technology. Principal searching for firms to provide technology infrastructure support services.

4. Facilities Committee

Master Plan Update

TPG Architecture and the Facilities Committee will have a kick-off meeting to start identifying the programmatic needs of the school on December 9th.

5. Finance Committee

Board received report from Victory that the budget is on-target to date.

6. Moved by Robert Burton and seconded by Caren Goff to go into Executive Session.

7. Moved by Paul Comrie and seconded by Robert Burton to return to the record at 7.45pm.

8. Adjournment

Moved at 7.46 pm by Paul Comrie, seconded by Robert Burton to adjourn. Approved unanimously