

**CHARTER HIGH SCHOOL FOR ARCHITECTURE
ENGINEERING AND CONSTRUCTION INDUSTRIES**

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

Date: Tuesday, July 14, 2015
Time: 6:00 pm
Location 383 Brook Avenue , Bronx, NY 10454

MINUTES

1. Welcome/Role Call

Present were Carlo Schiattarella, Robert Burton, Irma Zardoya, Maria Ramirez, Alberto Villaman, Andrew McLaughlin, Caren Goff

Counsel: Flora Edwards

Victory: Josh Moreau

Consultant: Elena Rovalino

3. Approval of Minutes

Moved by Robert Burton and seconded by Maria Ramirez to approve the minutes of June 9, 2015.

4. Principal's Report

- a. Attendance is 91.9% for March. Increased outreach has already shown an improvement in attendance above 90%
- c. Enrollment is at 402 which is on budget
- d. There are 200 applicants in process for the 2015-16 school year.
- e. The Dashboard was distributed
- f. Regents Results are as follows:

Integrated Algebras	63.82%
Geometry	26.67%
Algebra	38.89%

English	94.29%
Global History	69.27%
American History	41.58%
Living Environment	42.28%
Chemistry	0%
Earth Science	60%
Spanish	84%

Algebra (Common Core)	33.33%
Geometry (Common Core)	19.57%
English (Common Core)	21.05%

g. The Graduation Rate for 2015 is 87% with one advanced Regents Diploma

5. **Amendment to the Cell Phone Policy**

WHEREAS the present cell phone policy permits students to bring electronic devices (including cell phones) into the building, and

WHEREAS, commencing with the 2015 school year, each student will be issued a locker, and

WHEREAS, the use of the cell phone during class is disruptive to the educational process,

BE IT HEREBY RESOLVED that the cell phone policy be amended as attached to require students to secure their cell phones in their lockers until the end of the school day and that cell phones found on a student's person during the school day will be confiscated and returned to a parent or guardian

Moved by Maria Ramirez; seconded by Robert Burton. Approved unanimously

i. August Regents Exams are scheduled for August 12 and 13.

j. Staffing

As of this date three teachers have resigned.

6. **Academic Committee**

The Committee met and reviewed the Regents results and the staffing for the coming year.

7. **Finance Committee**

The audit is in process.

8. **Facilities Committee**

The committee solicited three proposals from architects to assist in the development of a facilities master plan. Two architects responded. The proposals will be disseminated to the Board for review, A committee will be formed to work with the architect to develop the program. Appointment of the committee and selection of the architect will take place in September.

9. **Charter Renewal**

The proposal from Victory Education Partners to assist the school in the Charter Renewal Process under the leadership of Mary Cordero will be distributed to the Board for review and action at the September meeting,

10. **Executive Session**

Moved by Robert Burton seconded by Caren Goff at 7:30 pm to go into Executive Session.
Moved by Maria Ramirez seconded by Irma Zadoya at 8:40 pm to go back on the record

11. **Appointment of Counsel**

Moved by Alberto Villaman seconded by Andrew McLaughlin to retain Flora Edwards, Esq. as Board Counsel at an annual fee not to exceed \$20,000.

12. **Modification of Unused Sick/Personal Time Policy**

WHEREAS the current policy of AECI staff in regards to sick and personal time does not permit roll over of unused sick time or personal time and

WHEREAS it is of benefit to the school and the staff to allow teachers and staff to roll over their unused sick and personal time each year until termination or retirement,

BE IT HEREBY RESOLVED that employees may roll over unused sick days/ personal time into the next school year each year until termination, resignation or retirement;

BE IT FURTHER RESOLVED that employees will be paid for their unused time at a rate of 2 to 1 up to a maximum of 200 days.

Moved by Alberto Villaman. Seconded by Andrew McLaughlin. Approved Unanimously

13. Renewal of Consultant Contract

Moved by Caren Goff seconded by Robert Burton to renew the Contract with Lead-On for the 2015-16 academic year at an annual fee not to exceed \$120,000. Approved unanimously.

14. Adjournment

Moved at 8:15 pm by Caren Goff, seconded by Irma Zardoya to adjourn. Approved unanimously