

**CHARTER HIGH SCHOOL FOR ARCHITECTURE ENGINEERING AND
CONSTRUCTION INDUSTRIES**

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

Date: Tuesday, July 12, 2016
Time: 6:00 pm
Location 383 Brook Avenue , Bronx, NY 10454

MINUTES

1. Welcome/Role Call

Present were Carlo Schiattarella, Andrew McLaughlin, Robert Burton, Caren Goff, Paul Comrie , Alberto Villaman, Patricia Martin

Counsel: Flora Edwards, Esq.
Principal: Charles Gallo

2. Approval of Minutes

Moved by Caren Goff seconded by Robert Burton to approve the minutes of June 14, 2016. Approved unanimously.

3. Board Committees 2016-17

a. Executive Committee
 Carlo Schiattarella - Chair
 Irma Zardoya
 Robert Burton
 Maria Ramirez
 Patricia Martin

b. Grievance Committee
 Robert Burton - Chair
 Caren Goff
 Paul Comrie

c. Academic Affairs -
 Irma Zardoya - Chair
 Robert Burton
 Paul Comrie

- d. Finance
 - Alberto Villaman - Chair
 - Carlo Schiattarella
 - Andrew McLaughlin
 - Caren Goff

- e. Facilities
 - Andrew McLoughlin - Chair
 - Robert Burton
 - Paul Comrie

- f. Family Engagement
 - Paul Comrie, Chair
 - Robert Burton
 - Patricia Martin
 - Caren Goff

- g. Personnel Committee:
 - Carlo Schiattarella
 - Andrew McLaughlin
 - Robert Burton
 - with Douglas Solomon and Flora Edwards, Esqs. (Resource)

- h. Fundraising Committee
 - Paul Comrie - Chair
 - Robert Burton

3. **Principal's Report**

- a. Enrollment 398 students. Enrollment projections for the coming year is 435 students based on 606 applications with 81 students on the wait list.

- b. Attendance for the year is 92.4% per cent which is exceed the City average of 92%. A comparison with prior years shows a positive trend.

- c. Dashboard was distributed

- d. The 2016 graduation rate is 91.25%

- c. Regents Examinations were held at the end of June. Results will be available for the August meeting

- d. The August Regents examination is scheduled for August 17 and 18. Review

classes are being held this summer for all students who failed Regents examinations during the year.

- e. The Framework for the Great Schools Reports was distributed. With few exceptions, the school met or exceeded the Citywide average. 100% of the Teachers responded, 98% of the Students and 82% of the parents responded.
- f. School Administration returns August 18 and Teachers return Monday August 22, 2016

4. Finance Committee

This Spring an RFP was distributed to eight CPA firms. Two firms responded.

Moved by Andrew McLaughlin and seconded by Robert Burton to authorize the Chair of the Board to engage the CPA Firm of Vargas & Rivera to perform the 2015-2016 annual audit and the 990 Report at a cost not to exceed \$10,000.

Approved unanimously

5. Academic Affairs

Moved by Robert Burton seconded by Patricia Martin to engage the Center for Educational Funding to prepare the consolidated application for federal grant programs at a cost not to exceed \$9,000 based on the representation that the funds shall be provided through the grants. Approved unanimously

6. Facilities

a. Moved by Andrew McLaughlin seconded by Patricia Martin to ratify an emergency expenditure of \$55,120 to Luz Electric & Control Systems to perform electrical work in three classrooms for air conditioners without which Summer Session would have to be cancelled.. Approved Unanimously.

b. Moved by Robert Burton seconded by Paul Comrie to ratify an emergency expenditure of \$5,700 to Klear View Appliance to provide and install air conditioners in three classrooms without which Summer Session would have to be cancelled.. Approved Unanimously

7. Moved by Patricia Martin Seconded by Robert Burton to retain Flora Edwards as General Counsel for the AECI for the period July 1, 2016 through June 30, 2017 at a cost not to exceed \$20,000.

8. Moved by Robert Burton seconded by Caren Goff to go into Executive Session at 7:45

pm to discuss real estate, personnel and labor negotiations. Approved unanimously.

9. Moved by Caren Goff and Andrew McLaughlin to return to the record at 8:30 pm.
Approved unanimously

10. New Hires

Moved by Alberto Villaman seconded by Robert Burton to hire the following individuals for the coming year:

Name	Position	Salary
Alice Rivera	Administrative Ass't. to Principal	\$45,000
Jacob Mancus	ESL Teacher	\$59,087
Li Ma	Mathematics Teacher	\$63,000
	+ \$1,025.00 transfer fee	
Julia Kinsey	Living Environment Teacher	\$64,149
Anna Seward	Special Ed Teacher	\$58,062

11. Moved by Alberto Villaman seconded by Robert Burton to adjourn at 9pm.