

**CHARTER HIGH SCHOOL FOR ARCHITECTURE
ENGINEERING AND CONSTRUCTION INDUSTRIES**

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

Date: Tuesday, August 11, 2015
Time: 6:00 pm
Location 383 Brook Avenue , Bronx, NY 10454

MINUTES

1. Welcome/Role Call

Present were Carlo Schiattarella, Robert Burton, Irma Zardoya, Maria Ramirez, Alberto Villaman, Andrew McLaughlin

Counsel: Flora Edwards

3. Approval of Minutes

Moved by Robert Burton and seconded by Andrew McLaughlin to approve the minutes of July 14, 2015. Approved Unanimously

4. Principal's Report

- a. Last year's ranking out of 41 peer horizons schools we were in 18th place for the graduation rate. Based on the same data we would rant as the 4th highest school of our peer horizon schools.
- b. Enrollment - There are 485 students registered for the 2015-16 academic year. Projecting average attrition, we should be well within budget.
- c. Winners of the College and Career Readiness Drawing to receive a brand new laptop are:
 - i. Alex Veras
 - ii. Edward Batista
 - iii. Emanuel Gonzalez
 - iv. Eric Gibson
 - v. Giovanni Pontier
 - vi. Duru Kingsley

5. **Academic Committee**

The Committee met and reviewed:

- i. Materials designed to support the common core curriculum.
- ii. The draft of the DOE Authorized Charter School Accountability Framework
- iii. 2014-15 Annual Comprehensive Review Report

6. **Facilities Committee**

A. **Renewal of St Peters and St. Paul's Lease**

Moved by Irma Zardoya seconded by Alberto Villaman to authorize the Chair of the Board to enter into an agreement to extend the sub-lease of Family Life Academy Charter School at 296 East 140th Street for the period July 1, 2015 through June 30, 2016 at a cost not to exceed \$374,622. Approved unanimously

B. **Engagement of Architect - Development of Facilities Master Plan**

WHEREAS the school requires a facilities master plan to guide its future capital program, and

WHEREAS, three proposals from architects to assist in the development of a facilities master plan were solicited, and

WHEREAS, two architects responded and their proposals were disseminated to the Board for review,

BE IT HEREBY RESOLVED that the Chair of the Board, be and is hereby authorized to enter into an agreement with TPG Architecture subject to review of counsel at a cost not to exceed \$28,600, and

IT IS FURTHER RESOLVED that the Principal be and is hereby directed to form an advisory committee comprised of teachers (including teachers in specialized areas), administrators and students to work with the Architect in the development of the facilities master plan.

Moved by Robert Burton and seconded by Irma Zardoya. Approved unanimously

7. **Personnel**

- a. Moved by Irma Zardoya and seconded by Robert Burton to authorize the

Principal to issue annual contracts to the following individuals:

Colin Healy	Assistant Principal/Math Science
Darian Stephanie McDermott	Assistant Principal/Humanities
Nelsida Mercedes Frias	Assistant Director of Operations
Christina Hiras	English
Vincent Casasco	Social Studies
Christopher Patrick	Biology
Laura L. Fitzpatrick	Mathematics
Nina Krouse Espinoza	Mathematics

Approved unanimously.

7. Adjournment

Moved at 8:20 pm by Alberto Villaman, seconded by Andrew McLaughlin to adjourn.
Approved unanimously