

**CHARTER HIGH SCHOOL FOR ARCHITECTURE
ENGINEERING AND CONSTRUCTION INDUSTRIES**

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

Date: Tuesday, September 8, 2015
Time: 6:20 pm
Location 383 Brook Avenue , Bronx, NY 10454

MINUTES

1. Welcome/Role Call

Present were Carlo Schiattarella, Irma Zardoya, Maria Ramirez, Andrew McLaughlin, Caren Edwards

Counsel: Flora Edwards
Principal: Charles Gallo
Victory: Josh Moreau

2. Approval of Minutes

Moved by Irma Zardoya and seconded by Caren Goff to approve the minutes of August 11, 2015. Approved Unanimously as corrected to include:

Moved by Irma Zardoya, seconded by Robert Burton to renew the Lead On, Inc. Consultant contract at a cost not to exceed \$120,000. Approved unanimously

Moved by Irma Zardoya, seconded by Robert Burton to renew the Lead Onm Inc, professional development contract at a cost not to exceed \$168,000.

4. Principal's Report

- a. Enrollment - 483 students. There are 232 students on the wait list which is well within budget expectation
- b. Attendance on the first day is 77.5% .
- c. Student programs were completed and distributed on September 8, 2015
- d. Parents were notified by mail regarding the cell phone policy
- e. Freshman orientation was held on August 31 (81 student) and September 1st

(students)

- f. PSAST exams were ordered for all 10th and 11th grade students.
- g. School year progress reports and marking periods scheduled in Power School,
- h. Lehman College Now program has 10 students currently scheduled for participation.
- i. Laptop computers were distributed to winning seniors from initiatives

5. Academic Affairs

- a. Presentation by Lead-On regarding alignment of goals to Common Core standards for charter renewal.
- b. Professional Development for teachers focused on Common Core training.
- c. Discussed charter renewal in terms of alignment to common core along with any other changes to the charter.
- d. The school is conducting a review of the curriculum in each of the subject areas
- e. Methods of enhancing the content of theme courses.
- f. Negotiations with the publisher of ELA texts resulted in a favorable price and additional resources.
- g. A conference call with Victory was held regarding the process of preparing for charter renewal, which is due in November. Victory will produce a workplan for review to allow time for preparation and review.'

6. Finance Committee

- a. The auditors should have a draft report ready for October.
- b. Long term financial projections for the renewal budget were reviewed conceptually

7. **Facilities Committee**

Principal reported that

- a. All classrooms and hallways have been plastered and painted,.
- b. Stair covers have been installed and vanisters were raised to the correct height.

- c. CCTV Video Surveillance system is fully operational
- d. All floors have been polished and waxed.

Master Plan Update

A advisory committee will be created to work with the Architect in identifying the programmatic needs..

- 8. Moved by Andrew McLaughlin and seconded Maria Ramirez to go into Executive Session ar 8:15 pm.
- 9. Moved by Andrew McLaughlin seconded by Maria Ramirez to return to the record at 8:35pm
- 10. Personnel

Moved by Andrew McLaughlin and seconded by Caren Goff to approve the appointment of the following:

Andrew Holowczak	Social Studies
Bryan Varnell	Science
Judy Gomatie	Teacher Assistant Math
Laura Firtzpatrick	Math/Special Ed
Keyshup Pujols	Science Biology
Ronnie Goldstein	Math Int. Alegbra
Sophia Azizi	Trig/Calculus
Yue Sun	ESL
Kamillah Dawkson	Assistant Principal

Approved Unanimously

- 11. Victory Management Agreement
 Moved by Andrew McLaughlin Seconded by Irma Zardoya to renew the management agreement not to exceed \$178,000. Approved Unanimously
- 12. Moved Maria Ramirez, seconded Caren Goff to go into Executive Sessions at 8:45pm tto discuss personnel. Approved unanimously
- 13. **Adjournment**

Moved at 8:20 pm by _____, seconded by _____ to adjourn.
Approved unanimously