

**NEW YORK CITY CHARTER HIGH SCHOOL FOR ARCHITECTURE
ENGINEERING AND CONSTRUCTION INDUSTRIES**

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

Date: Tuesday, December 12, 2017
Time: 6:00 pm
Location: 838 Brook Avenue, Bronx, New York 10451

1. Welcome/ Role Call

Present were Carlo Schiattarella, Irma Zardoya, Robert Burton, Alberto Villaman,, Andrew McLaughlin, Paul Comrie. Vice Chair called the meeting to order pending arrival of the Chair at 6:30pm.

Counsel:	Flora Edwards Esq.
Principal:	Charles Gallo
Vice Principal:	Colin Healy
BoostEd	Joshua Moreau
Guest:	Ricardo Cosme

2. Minutes November 10, 2017

Moved by Robert Burton seconded by Paul Comrie to approve the minutes of November 10, 2017 as corrected. Approved unanimously

3. Principal's Report

- a. There are 421 students registered for the fall terms with 475 students on the wait which exceeds budget projections.
- b. Attendance for November is 93.9%.
- c. Report Cards were distributed for the first marking period on November 16, 2017
- d. Academic Report for the first marking period was discussed
- e. Parent Teacher conferences were held on November 16 and 17, 2017. One hundred fifty parents attended (36%)
- f. Open house sessions were held in November and December with 60 potential students per session.
- g. NYCDOE School Quality Snapshot was released for 2016-17. AECI ranks number 2 high school in District 7 for Impact and Performance
- h. Senior students are scheduled to take the industry standardized test in Revit User

Proficiency. Industry standard proficiency endorsement will be granted to students achieving a passing score.

- I. Ten Students received college early admissions notifications from SUNY Old Westbury, New England College, LIU Brooklyn, University of New Haven & Hilbert College, and SUNY Broome
- j AECI received a \$5,000 grant from Hyde and Watson science lab furniture. A number of other grant applications are in process.
- k. NYSED released the report card for 2017 which provides an analysis of the 2013. AECI out-performed the state averages in all areas and met proficiency requirements in all areas except mathematics. The mathematics curriculum has been redesigned and 81% of all sophomores have already met the college readiness standard in mathematics.

5. Academic Committee

Moved by Robert Burton and seconded by Paul Comrie to authorize the purchase of 350 Chrome Notebooks from Tech Innovations at a cost not to exceed EIGHTY THOUSAND ONE HUNDRED FIFTY DOLLARS (\$80,150.00). Tech Innovations was the lowest of three (3) bidders. Approved unanimously

6. Facilities

- a. The roof leak is still not repaired. Counsel will follow-up with the Landlord
- b. The doors in the main office have been installed.

7. Finance Committee

A meeting was held last week to review the financial report. A follow-up meeting is scheduled for Monday December 17, 2017 to review revenue and expenses.

The final audit as approved was submitted to Authorizer.

- 8. Moved by Andrew McLaughlin seconded by Alberto Villaman at 7:40 pm to go into Executive Session to discuss personnel. Approved unanimously.
- 9. Moved by Alberto Villaman at 8:30 pm. Seconded by Robert Burton to return to the record . Approved unanimously.
- 10. Moved by Irma Zardoya seconded by Alberto Villaman to award bonuses to Principal Charles Gallo and Vic-Principal Colin Healy in recognition of continued improvement in academic performance of the School.

11. Moved by Irma Zardoya seconded by Robert Burton to nominate Ricardo Cosme to the Board of Trustees. Unanimously approved.
10. Moved by Andrew McLaughlin seconded by Alberto Villaman to adjourn at 9 pm.