

NEW YORK CITY CHARTER HIGH SCHOOL  
FOR ARCHITECTURE ENGINEERING AND  
CONSTRUCTION INDUSTRIES

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

Date: Friday, November 10, 2017  
Time: 5:00 pm  
Location: 838 Brook Avenue, Bronx, New York 10451

1. Welcome/ Role Call

Present were Carlo Schiattarella, Irma Zardoya, Derrick Spaulding, Robert Burton, Paul Comrie, Caren Goff, Andrew McLaughlin, Patricia Martin

Counsel:	Flora Edwards Esq.
Principal:	Charles Gallo
Vice Principal:	Colin Healy
Director of Operations	Hector Rodriguez
BoostEd	Joshua Moreau

2. Minutes September 12, 2017

Moved by Andrew McLaughlin seconded by Paul Comrie to approve the minutes of September 12, 2017. Approved unanimously

3. Minutes October 10, 2017

Moved by Derrick Spaulding seconded by Andrew McLaughlin to approve the minutes of October 10, 2017. Approved unanimously

4. Academic Committee

The Committee reviewed a draft of the snap shot which will be reviewed by the Board at its next meeting

5. Facilities Committee

Moved by Caren Goff and seconded by Robert Burton to authorize the Principal to enter into a contract with JR Fordham Painting & Contracting not to exceed \$4,750 for the repair of the roof subject to approval by counsel. Three quotes were solicited. The low bidder was not deemed to be qualified. The cost of the repair to be deducted from the monthly rent. Unanimously approved.

6. Finance Committee

Financial report was reviewed

Discussion of Health Services/Insurance providers

Three quotes for Health Insurance plus ancillary services all three were PEO's for the provision of health insurance for the coming year.

Moved by Paul Comrie seconded by Robert Burton to continue the contract with Little Buid for the provision of Health Benefits and ancillary services for 2018 .

7. Principal's Report

- a. There are 425 students registered for the fall terms with 475 students on the wait which exceeds budget projections.
- b. Attendance for September is 94.8% which is very close to the target of 95%
- c. PSAT exam administered on October 11 to 211 students. 96% of 10<sup>th</sup> and 11<sup>th</sup> graders sat for the exam,
- d. Marking period ends November 8, 12017
- e. Parent/Teacher conferences are scheduled for Novenber 16<sup>th</sup> and 17th.
- f. Saturday Boot Camp for senior college essays continues on November 11, 2017

8. Consultant

WHEREAS, AECI is preparing for reauthorization in 2019 and

WHEREAS there is need and opportunity to replicate the School's program to include a second high school, and

WHEREAS in order to prepare the applications the School requires the assistance of a consultant, and

WHEREAS the Board considered the proposals of 4 consultants to assist in the preparation of the Charter Renewal Application and the Letter of Intent and Final Application for the second school, and

WHEREAS, having reviewed the proposals and qualifications of the consultants,

IT IS HEREBY RESOLVED that the Board Chair be authorized to enter into a Contract with CEI to prepare the application for renewal and replication at a cost not to exceed \$72,500 subject to review of counsel, as offering the most comprehensive services and having demonstrated a proven track record.

Moved by Robert Burton and seconded by Paul Comrie. Approved unanimously.

9. Moved by Andrew McLaughlin at 9:20 pm seconded by Derrick Spaulding to go into Executive Session to discuss real estate and pending litigation. Approved unanimously.
10. Moved by Andrew McLaughlin at 9:30pm. Seconded by Derrick Spaulding to return to the record . Approved unanimously.
11. Moved by Robert Burton seconded by Caren Goff to adjourn at 9:45pm.