

**AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK**

MEETING OF THE BOARD

Date: Tuesday, October 13, 2020
Time: 6:pm
Location: VIA REMOTE VIDEO CONFERENCE

1. Welcome Role Call: Present were Carlo Schiattarella, Ricardo Cosme Ruíz, Shameeka González, Paul Comrie, Alberto Villaman

CEO: Derick Spaulding
Principal AECI I: Colin Healy
Principal AECI II: Dr. Charles Gallo
Counsel: Flora Edwards, Esq
Guest: Josh Moreau, BoostEd
Guest: Robert Burton

2. a. Approval of the Minutes of Meeting of September 6, 2020

Moved by Alberto Villaman seconded by Ricardo Cosme Ruiz to approve the minutes of the meeting of September 6, 2020 as corrected. Approved unanimously.

- b. Approval of the Minutes of the Special Meeting September 23, 2020

Moved by Ricardo Cosme Ruiz seconded by Alberto Villaman to approve the minutes of the special meeting of September 23, 2020. Approved unanimously.

- c. Approval of the Minutes of the Special Meeting meeting October 7, 2020.

Moved by Ricardo Cosme Ruiz seconded by Shameeka Gonzalez to approve the minutes of the special meeting of October 7, 2020. Approved unanimously.

3. Principal's Report - AECI I

- a. There are 446 students enrolled which includes 116 freshmen.

- b. Remote learning took place September 8 - October 7, 2020. The Hybrid model began on October 5, 2020 with 84 students receiving in person instruction on Monday, Wednesday and Friday; 81 students receiving in person instruction on Tuesdays and Thursdays; 8 students receiving in-person instruction every day with the remaining 297 students receiving instructions remotely. Attendance is 95.2%

- c. COVID preparations for in person instruction include: All desks outfitted with desk shields, hand sanitizers, and wipes. All rooms, offices, and bathrooms outfitted with HEPA filters. New student and teacher movement in the building is controlled to ensure distancing. Two staff members are working remotely due to accommodations. All students who needed laptops were provided with them. Water bottles, masks, and earphones provided to all students. There is an increased focus on wellness checks and positive shoutouts in the school and on social media.

3. Principals' Report - AECI II

- a. There are 212 students currently enrolled for the fall term. The school continues to receive applications through Schola. The enrollment campaign for fall, 2021 has begun.
- b. There is a full complement of teaching staff with the exception of 10th grade computer science. A teacher has been identified and we are waiting for the required fingerprinting clearance which has been pending for three weeks..
- c. Blended learning began on October 5. Students were divided into 3 separate cohorts as follows:

Cohort A 77 students with disabilities and English Language Learners. This cohort attends school on Mondays/ Wednesdays, and Fridays for in school instruction and Tuesdays and Thursdays when home for live synchronous instruction. On the days when they are at home, the special ed teachers log in for one-on-one support.

Cohort B- Contains 51 students who attend school on Tuesdays and Thursdays. This cohort logs in on Mon/Weds/ Fridays for live synchronous instruction

Cohort C- Contains 81 students who stay at home until covid 19 ends. This group logs in 5 days per week for online synchronous instruction.

- d. Attendance has been an issue as many parents sent their children out of the country to avoid the covid pandemic. Many have now returned and our attendance for October is nearing 87%..
- e. Student progress reports will be distributed this with grades representing online instruction.
- f. Parent outreach in September focused on attendance, connectivity, and cohort identification.
- g. All students have now received new chromebooks and hot spots.

- h. Additional first floor space is open and in use. The area contains a teacher lounge, 1 classroom, office for parent visits and student enrollment, and a large area for gym and cafeteria. Internet and phones were set up during the week of September 28 and are fully functional.
- i. Signage and vinyl wall decorations have been ordered and will be delivered by next month.
- j. All classrooms are set up for 15 students, desks 6 feet apart, and clear trifold shields on each desk.
- k. Every classroom is equipped with 15 chromebooks in every room for student use. This eliminates the use of paper during the COVID pandemic.
- l. NYC Building Department came in on Tuesday October 6 for an inspection. No violations were found and the school was commended as to all the precautions taken and equipment utilized

4. Grants

The network is working on various grants and has applied for three scholarships for students in grade 10 for the Fordham University online STEM program.

Five laptops have been donated by Board member Shameeka Gonzalez. Additional funds are being solicited in order to increase the number of laptops which can be donated to students as a reward for high performance.

5. School Safety Plans

Moved by Alberto Villaman and seconded by Ricardo Cosme Ruiz to adopt the Safety Plans for AECI I and AECI II. Approved unanimously

6. Resolution - Patricia Martin

Moved by Alberto Villaman seconded by Ricardo Cosme Ruiz

Whereas PATRICIA MARTIN has faithfully served as a member of the Board of the New York City Charter School for Architecture Engineering and the Construction Industries (AECI I) since 2010, and

Whereas, Patricia Martin has indicated to the Board that she wishes to resign as a member of the Board,

It Is Hereby Resolved That the Board of the AECI Charter School Network regretfully accepts PATRICIA MARTIN’S resignation, with the thanks of the entire Board for her dedicated service and with best wishes for all her future endeavors. Approved unanimously.

7. New Hires - AECI I

Moved by Ricardo Cosme Ruíz seconded by Alberto Villaman to hire the following:

Carlton Glassford Social Studies Teacher/Tutor

Approved unanimously

8. New Board Member - Robert Burton

Moved by Shameeka Gonzalez seconded by Ricardo Cosme Ruiz

The NYC CHARTER SCHOOL NETWORK (formerly New York City Charter High School for Computer Engineering & Innovation) Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select ROBERT BURTON as a member to its Board of Trustees, with a term expiring on October 12, 2025, pending approval by NYSED. The resolution approving ROBERT BURTON is adopted upon NYSED's approval.

Approved unanimously.

9. Finance Committee

Moved by Alberto Villaman seconded by Shameeka Gonzalez to accept the audit report for AECI I and AECI II for the 2019-20 fiscal year

10. Facilities Committee

- a. There was a flood at AECI II which was caused by another tenant in the building. The Landlord was contacted and the matter addressed.

- b. The Certificate of Occupancy at the AECI II site is expired. The landlord and its counsel has been notified and advises that permit applications have been filed and reviewed and await DOB action.

11. Academic Committee

The Committee met on October 5, 2020 to discuss the scheduling of future Academic Committee meetings. Effective transmission of information to the Board was discussed. Standards for teachers, administrators and standards to guide the work of the CEO for the use of the Board in the evaluation process.

12. Moved by Ricardo Cosme Ruiz seconded by Alberto Villaman to go into Executive Session at 7:50 pm to discuss real estate. Approved unanimously.

Moved by Ricardo Cosme Ruiz seconded by Shameeka Gonzalez at 8:00 pm to return to the record Approved unanimously

13. Moved by Alberto Villaman seconded by Ricardo Cosme Ruíz to adjourn at 8:15 pm. Approved unanimously