

**AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK**

MEETING OF THE BOARD

Date: Tuesday, October 12, 2021
Time: 6:00 pm
Location: 838 Brook Avenue Bronx New York

1. Welcome Role Call: Present were Carlo Schiattarella, Ricardo Cosme Ruiz, Shameeka Gonzalez, Irma Zardoya

CEO: Derick Spaulding
Principal AECI I: Colin Healy
Principal AECI II: Dr. Charles Gallo
BoostEd: Joshua Moreau
Counsel: Flora Edwards, Esq.

2. Approval of Minutes of September 14, 2021

Moved by Ricardo Cosme Ruiz and seconded by Shameeka Gonzalez to approve the Minutes of September 14, 2021. Approved unanimously

3. CEO Report

- a. Facilities

- I. AECI I interior and exterior renovations are complete with the exception with additional work to be done in the gym
- ii. AECI II the move and additional work is substantively complete,.

- b. Network Budgeting and Fiscal Procedures

- I. A Network Budget Line has been created,
- ii A process for CC use and purchases has been established

- c. Human Resources

- I. The position has been posted and a search for a HR Director has begun

- d. Professional Development

- . Network Professional Development Topics focus on continuity with school specific topic to build on Network themes.

4. Principal's Report - AECI I

- a. There are 469 students enrolled which includes 119 Freshmen. Attendance is 88.5%
- b. Academic Initiatives. The following academic policies were initiated to support the goal of increasing pass rates and the timeliness of students submitting work:
 - i. Interim Progress reports will be issued to provide students with a reminder of the final deadline for submission of work before the progress report deadline. The first progress report will be issued on October 13, 2021..
 - ii. A school wide late work policy has been instituted which imposes a 10% penalty on late work,
 - iii. X Period is mandatory for all freshmen. Students are scheduled for tutoring, if required, based on their academic progress or activities based on their interests.
- c. College Fair

In order to build the school's relationships with our colleges and universities and to increase the number of college admissions, a college fair was held on Wednesday, October 6, 2021 for all AECI I juniors and seniors, and AECI 2 juniors. Thirty-one colleges participated, Students were prepped for the event in an advisory program and then participated in a discussion of their experience.
- d. Fall Harvest

In September each grade level participated in a welcome back to school event in the gym which included fall-themed food, created Tie Dye shirts, and played local fair styled games like cornhole and arcade basketball.
- e. .SAT Exams

The SAT examination is scheduled for Wednesday, October 13, 2021.
- f. Hispanic Heritage Month

Events include a food festival in the gym on October 15, 2021 and a trip to Univision.
- g. Senior Events

Events include monthly trips such as ice skating, go-karting, Six Flags, Ice Cream Museum, Roller Skating. In order to participate students must meet academic eligibility requirements.

- h. The Athletic Program began with soccer, basketball and volley ball. In order to participate all students must be fully vaccinated and academically eligible.
- I. Food Service The food service program with an on-site chef was initiated this year.

5. Principal's Report AECI 2

- a. Enrollment - 332 students are currently enrolled. Of these 80% are economically disadvantaged; 19% are classified as special needs and 9% are ENL status.
- b. Attendance is 86.5% which includes students who have been discharged but not yet removed from the register.
- c. Initial student progress reports will be sent out next week representing the first 21 days of instruction.
- d. Staffing is complete with the exception of computer science for grades 9 and 10, ICT English and ICT Science,
- e. A search for an AP is in progress.
- f. Facilities
 - I. Classrooms and offices are at full capacity. Classrooms accommodate 32 students with desks 3 feet apart and PPE items in each classroom
 - ii. Signage and vinyl wall decorations have been delivered and installed in the campus.
 - iii All classrooms are equipped with Chromebooks for student use.
 - iv. NYC Fire Department inspection report was issued on September 27. There are no violations
- g. Grants and Funding

AECI has received a grant of \$84,000 from the Emergency Connectivity Fund Grant competition

6. Academic Affairs Committee

The next meeting is scheduled for Monday, October 18, 2021 at 5pm

7. Personnel Committee

The Committee reviewed a job description and qualifications for the posting for an HR Director. Interviews will be scheduled in the coming months,

8. Finance Committee

A meeting of the finance committee was held on October 11, 2021 to review the audit reports,.

Moved by Shameeka Gonzalez, seconded by Ricardo Cosme Ruiz to approve the audit reports for the 2020-21 fiscal year, Approved unanimously.

9. Old Business:

a. Human Resources Director

The position has been posted.

10. New Business: AECI I

a. New Hires

Moved by Ricardo Cosme Ruiz and seconded by Shameeka Gonzalez to hire:

Kamary Morales	ENL Teacher
Ashirea Burroughs	ELA Teacher

Approved unanimously

11. New Business: AECI II

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a. New Hires

Moved by Shammeka Gonzale and seconded by Ricardo Cosme Ruiz to hire

James Reddington	Computer Science Teacher - Grade 11
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Approved Unanimously

b. School Safety Plan

Moved by Ricardo Cosme Ruiz seconded by Shameeka Gonzalez to approve the School Safety Plan for AECI II. Approved unanimously,.

12. Kitchen Equipment

Moved by Irma Zardoya seconded by Ricardo Cosme Ruiz to purchase kitchen equipment to support the in school meals for both AECI I and II at a cost not to exceed \$12,560.55 from Map Restaurant & Kitchen Supplies, the lowest of three bidders. Approved unanimously.

13. Executive Session

Moved by Carlo Schiattarella seconded by Ricardo Cosme Ruiz at 7:55 pm to go into Executive Session to discuss real estate. Approved unanimously.

Moved by Ricardo Cosme Ruiz seconded by Carlo Schiattarella at 8:05 pm to return to the record. Approved unanimously

14. Adjournment

Moved by Ricardo Cosme Ruiz seconded by Carlo Schiattarella at 8:15pm to adjourn, Approved unanimously.