

**AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK**

MEETING

Date: Wednesday, August 8, 2023
Time: 6:00 pm
Location: via Zoom

1. Welcome Role Call: Present were Carlo Schiattarella, Irma Zardoya Gregory Kimble, Alberto Villaman, Paul Comrie

CEO:	Derick Spaulding
Principal AECI I:	Colin Healy
Counsel:	Flora Edwards, Esq.
BoostEd:	Joshua Moreau
Guests:	Tamara Williams Lauren Quigley

2. Approval of Minutes of July 11, 2023

Moved by Irma Zardoya and seconded by Alberto Villaman to approve the Minutes of the Meeting held on July 11, 2023 as amended and the Minutes of the Special Meeting held on August 14, 2023.. Approved unanimously.

3. CEO Report

- a. Finalizing each schools renewal process
- b. Preparing for transition into Middle school planning
- c. Creation of a strategic plan for presentation to the Board of Trustees to be discussed at the upcoming Boar of Trustees Retreat.
- d. Network Professional Development scheduled for August 29th at Hostos College. Topics to include.. equity planning, HR and Postsecondary visioning, Network support
- e. Review of summer school and new school year transitions how the Network supports schools (HR, Graduating students, etc)

4. Human Resources Report

- 1, Transition from PEO to ADP continues with the objective of having benefits and HR platform operational by September 1st.
 2. Conversion of 401K from Principal to Capital group will be fully implemented in September. Black out date notices have gone out to all AECI employees on August 7, 2023 notifying them of this change.
 3. Work continues with the Personnel Committee to formalize HR Practices and Procedures.
5. Post Secondary Readiness Report - Lauren Quigley
1. Lauren Quigley presented her background and the plans for further development of both AECI I and II post secondary readiness offices.
 2. The expansion of the role of the post secondary office to embrace a variety of options following high school, while maintaining the focus on preparing students for college readiness.
 3. Ms Quigley presented a report on the post secondary outcomes of our students including:
 - a. a review of current admission trends
 - b. the test optional policies with greater emphasis placed on essays, extracurricular activities and letters of recommendation.
 - c. early admissions is the fastest growing applicant pool
 - d. a higher percentage of incoming classes are filled through early admissions
 - e. the impact of the Supreme Court decision on affirmative action is not yet clear.
 - f. Of the 107 students graduating approximately 47% are attending four year colleges with approximately 49% of this group attending CUNY. 33% are attending two year colleges.
 - g. Highlights of students accepted at various universities such as Syracuse School of Engineering, NYU, Fordham, John Hopkins, Barnard College, Frank Olin School of Engineering and Lehigh College of Engineering .
5. Principal's Report - AECI I

- a. 139 Freshman are enrolled for the incoming class in September. Total enrollment is projected at 470 students.
 - b. There are 110 students in summer school. Summer school ends August 15th,
 - c. Regents is scheduled for August 16th and 17th.
 - d. There are 20 Students enrolled in the Summer Bridge Program which includes a blend of team building and educational activities daily. ELA and Math pre and post assessments will be given to students to measure growth
 - e. August 28th- new staff reports before our week long preservice training program. Setting goals for the year now.
 - f. September 5th- Freshmen Orientation
6. Principal's Report - AECI II was submitted in writing and is annexed hereto.
7. Academic Affairs Committee
Is Scheduled to meet in September
- 7.. Human Resources Committee Report
The committee met on May 9, 2023 and reviewed the resumes for approval of new staff.
- 8.. Finance Committee Report
- a. The finance committee is scheduled to meet next week
 - b. As of this writing both schools are ahead of their enrollment targets. Adjustment will be made as required
 - c. BUDGET 2023-2024

WHEREAS , the Finance Committee met on June 9 2022 to review the 2022-23 budget in detail and

WHEREAS, the budget presented reflects meetings with the CEO and the Principals of both schools and a number of Finance Committee Meetings were held to refine the budgets for each school and.

WHEREAS, The budgets for both schools are balanced and facility requirements are built in including actual and projected expenses.

IT IS HEREBY RESOLVED that the budget for 2023-24 be approved,

Moved by Alberto Villaman seconded by Gregory Kimble. Approved unanimously.

10. Facilities Committee

To be discussed in Executive Session.

11. New Matters

- a. Network - Appointment of Lauren Quigley Director of Postsecondary Readiness

Moved by Irma Zardoya, seconded by Alberto Villaman to appoint Lauren Quigley Directory of Postsecondary Readiness. Approved Unanimously

- b. AECI I - New Hires

Name	Title
Dennis Matthon	Security Officer/School Aide
Kevin McDonald	World History Teacher
Ivy Macaranas	ELA Teacher
Tamara Williams	Director of Instruction

Moved by Irma Zardoya. Seconded by Paul Comrie. Approved Unanimously

- c. AECI II - New Hires

Name	Title
Daysa Torres	9th Grade Counselor
Joann Melendez	Students Intervention Associate
Emmanuel Freeland	Youth Advisor 1
Jesus Pena	Youth Advisor 2
Andrew Toms	9th Grade History
Hector Torres	Security Guard

Moved by Irma Zardoya. Seconded by Paul Comrie. Approved Unanimously.

12. Executive Session

Moved by Irma Zardoya. Seconded by Gregory Kimble at 7:36pm to go into Executive Session to discuss real estate. Approved unanimously.

Moved by Irma Zardoya seconded by Gregory Kimble at 8pm to return to the record. Approved unanimously.

13. Moved by Irma Zardoya seconded by Gregory Kimble at 8:10pm to adjourn. Approved unanimously